



**EXPLANATORY GUIDELINES FOR AN APPLICATION FOR AN EXPORT PERMIT FOR ARMAMENTS AND RELATED PRODUCTS**

1. The purpose of an Export Permit is to regulate the transfer of conventional arms from South Africa to any place outside the Republic.
2. Applications are to be submitted in English in the prescribed Form EXP 2.1 and shall be completed in either typescript or in capitals in ink.
3. The Directorate Conventional Arms Control shall not accept any form or format of application other than Form EXP 2.1.
4. Products and services must in all cases be stipulated individually. No applications for generic product groups will be considered.
5. Applications are to be forwarded to the Directorate Conventional Arms Control by a secure means. Facsimile applications will not be accepted.
6. A copy of the End User Certificate must accompany an Export Permit application. The original, verified EUC will be required before the Export Permit is issued.
7. The Minister of Defence publishes armaments and related products that require an Export Permit in the Government Gazette.
8. Export Permits are valid for a period of six (6) weeks after the date of export submitted in the application. The applicant may apply for an extension to the Export Permit if necessary.
9. The National Conventional Arms Control Committee through the Minister of Defence may at any time cancel or suspend an Export Permit.
10. An Export Permit is not transferable and the products stated therein may only be exported by the parties listed therein to the stated destination.
11. All armaments must be identified through either serial numbers, lot numbers in the case of ammunition, chassis or Vehicle Identification Numbers (VIN), in the application documentation.
12. Where the export of products does not involve change of ownership such products are to be returned to South Africa within six months. Where the products are due to be destroyed a letter is to be submitted by the recipient stating this fact.
13. Questions or uncertainty regarding the permit to export armaments may be addressed to:  
Directorate Conventional Arms Control  
Defence Secretariat  
Private Bag X910  
Pretoria 0001  
Telephone +27 12 355 6223